

Safety Training

Information on chemical & hazards
Protective measures
Chemical labels
Where to find SDS's
How to clean up a chemical spill
How to report an exposure
Where the safety policies are found

Record Keeping

Annually review hazard communication plan

- Up-date policies as needed

Annual review of SDS notebook

- Add and delete as needed

Documentation of chemical exposure injuries

- Incident report and follow-up

Documentation of initial and annual training

- training that includes chemical safety

Document equipment maintenance

- e.g. function of eye wash

Non-compliance with the standard for chemical safety is the #1 violation when physician offices are inspected by OSHA!